

CCO Agenda & Meeting Minutes: November 10, 2009 at 8:00 pm

Present: Dorothy Lothian, Richard Lemoine, Don Nixon, Al White, Jenny Marlatt, David Wilson, John Cowan, Kateri Mills, Liz Inkila
 Regrets: Jim McCarthy, Jim Steele, Jim Crooks, Patti Kitler, Brad Jones

Item	Description	Discussion	Motion/Action	Responsibility	Action/Date
1	Review and Approval of Agenda	Agenda approved with no additions	Moved by Richard Lemoine Seconded by Al White Motion Passed		
2	Review of minutes of October 13, 2009	Minutes approved with no changes	Moved by John Cowan Seconded by Don Nixon Motion Passed		
3	Business arising	<ul style="list-style-type: none"> • Timing equipment insurance/ ownership issue and lending policy some progress has been made. Invoice will be made out by Highland. Bring forward to next meeting • Strategic Plan still being worked on and goal of having ready for viewing by next meeting • Ocup technical package in progress and will be approved via email. Once approved will post on website • NTDC review committee - no volunteers. Bring forward to next meeting. • Don Nixon will sit on the CCC Membership Committee and is working with Jean Bristow to become acclimated. 			
4	Chair's Report Dorothy Lothian	<u>Meeting with MHP - B. Lyon-Stewart and Biathlon Ontario</u> <ul style="list-style-type: none"> • Biathlon is struggling in Ontario but 			

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		<p>prospects are looking better. Message from MHP is collaboration with Biathlon Ontario would be viewed as very favourable.</p> <p><u>Sponsorship Proposal</u></p> <ul style="list-style-type: none"> The sponsorship team has been asked to stop working on this proposal due to not meeting deadlines and some additional information. <p><u>Fundraising Letter</u></p> <ul style="list-style-type: none"> Fundraising proposal for 'Ontario Best' has been approved by CCC and letter will be sent out to alumni. 			
5	Financial Report Richard Lemoine	<p><u>2009-2010 Budget</u></p> <ul style="list-style-type: none"> HPC has not reviewed the budget as yet. Richard proposed to approve of the budget to the next Board meeting. Projected surplus of \$4500.00. PET expenditures not as high as anticipated. <p><u>Senior Athlete Funding -</u></p> <ul style="list-style-type: none"> \$5000 has been budgeted for additional support senior athletes. Proposal to fund high performance athletes at \$1000 each. Base criteria is: <ul style="list-style-type: none"> ON racing license holders. Not Sport or Ontario carded 2nd tier of athletes List of potential athletes will be produced and distributed amongst board members for comments/approval 	<p>Motion to accept Financial Report</p> <p>Moved by Richard Lemoine</p> <p>Seconded by David Wilson</p> <p>Motion to approve Budget as presented in Financial report</p> <p>Moved by Richard Lemoine</p> <p>Seconded by Jenny Marlatt</p> <p>Motion passed</p>		

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6	Administrator's Report Liz Inkila	<u>Zone 4 membership system</u> <ul style="list-style-type: none"> Clubs and Districts moving along slowly. There have been some modifications by Dan. 			
7	High Performance Kateri Mills for Brad Jones	<ul style="list-style-type: none"> Ontario Ski Team Silver Star trip is planned and ready to go Ontario Carding is now in place. Only one appeal was received and MHP supported CCO's position. Ontario Ski Team criteria underway for this coming season. Race calendar has been finalized. 			
8	Youth Report Jenny Marlatt	<ul style="list-style-type: none"> ON midget Championships flyer has been finalized. Starter kits have been sent out. Orders are being received. 			
9	Official	<ul style="list-style-type: none"> Good activity on the Officials e-learning site. Seems to be working very well. Level 1 in Kawartha, in Onaping, and a Level 2 in Huntsville. 			
10	ParaSport Al White	<ul style="list-style-type: none"> ParaSport Winter Games are getting organized. Al White is looking for volunteers in the Kingston area. There is not a budget to assist with funding for officials. 			
11	Coaching Development Patti Kitler	<ul style="list-style-type: none"> As per written report 			
12	Paranordic Patti Kitler	<ul style="list-style-type: none"> OPNST will be attending qualifying races in Europe 			
13	CCC Jim McCarthy	<ul style="list-style-type: none"> No report 			
14	District Reports	<u>NCD</u> - Governance issue with one NCD club. Former ON club. Some concern that ON is not			

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		<p><u>SOD</u> -SOD website has been launched. PN training camp held in Duntroon with NST coach Kaspar Wirtz. Gary Fohr is joining SOD as PN rep.</p> <p><u>NOD</u> - no report</p> <p><u>LSSD</u> - CM presentation by Lisa Patterson. PN information gathering for new athletes is being worked on.</p>			
15	Other	Don Nixon noted with the changes to Zone4, it was suggested that we update our membership policy. Retention of files was discussed. CCC has been queried on this and answer was not practical.	<p>ACTION: Liz to continue with inquiries with CCC</p> <p>Membership policy to be reviewed</p>		
16	Date of Next Meeting & Adjournment	Tuesday, December 8 - 8pm	Meeting adjourned		