

CCO Agenda & Meeting Minutes: March 11, 2008, 8:30 pm

Present: Jim McCarthy, Richard Lemoine, Don Nixon, Patti Kitler, David Wilson, Brad Jones (HPC), Lise Leblanc, Al White, Liz Inkila
Regrets: Dorothy Lothian, Mike Badham, Greg Deyne, John Cowan, Kateri Mills

Item	Description	Discussion	Motion/Action	Responsibility	Action/Date
1	Review and Approval of Agenda	<ul style="list-style-type: none"> Agenda approved with the addition of ACTIVE 2010- Sport Priority funding 	<p>Moved by Jim McCarthy</p> <p>Seconded by Richard Lemoine</p> <p>Motion Passed</p>		
2	Review of minutes of February 19, 2008	<ul style="list-style-type: none"> Minutes approved 	<p>Moved by Don Nixon</p> <p>Seconded by Lise Leblanc</p> <p>Motion Passed</p>		
3	Business arising	<ul style="list-style-type: none"> CCC sponsorship of OWG was originally denied via email. Jim McCarthy followed up and CCC sent T-shirts for games participants. Para-Nordic athlete Jerry King has now been classified as a B2 skier until end of 2009. This clarifies his situation for the upcoming Nationals and next season. It does not address the fact that he was unable to race in Europe and thus returned home early. 			
4	Financial Report, Richard Lemoine	<p><u>2007/2008</u></p> <p>Jackrabbit program materials orders are winding down. Last minute club orders remain outstanding and a large invoice from CCC has only just been received.</p>	<p>Motion to approve financial report.</p> <p>Moved by Richard Lemoine</p>		

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		<p>The shipping of program materials, particularly the backpacks was more costly than anticipated and increase in shipping charged to clubs may not have been sufficient.</p> <p>Provincial Coach’s expenses budget is over budget but can be offset with savings in other HPC budget areas.</p> <p>Query from Don Nixon as to when the Board will make a decision regarding the budget surplus. Jim McCarthy indicated that this is a Board decision and will be dealt with at the appropriate Board meeting. It was noted that two outstanding items – Provincial Coach salary grant and the Trillium grant for coaching development will end and CCO must plan to fund these activities in the future.</p> <p><u>CCC Fees & Insurance</u></p> <ul style="list-style-type: none"> Initial conference call has taken place. Main topic of discussion was the methodology used by Divisions in counting members. CCC’s Nationals budget in excess of \$4M. CCC gets most of its budget from Federal Government due to the international success and thus Divisions contribute a small portion to the overall budget. A discussion regarding whether membership fees should include insurance fee. There is a perception 	<p>Seconded by Lise Leblanc</p> <p>Motion passed</p>		

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		<p>that one of the perks of membership is insurance.</p> <ul style="list-style-type: none"> Removal of insurance coverage has never been an issue. Not all Divisions count their members in the same way even though this issue has been brought forward numerous times. \$4 per member was to be levied through the 2007-2008 season. CCC Board Division Chairs passed a motion to have CCC return previous \$ owed but there was no follow through. An invitation to meet during Nationals to discuss this topic has been extended to CCO Chair. Direction from the CCO Board is being sought. CCC bylaws specify that fee increase must have discussion with Division chairs. CCO Chair would like to propose the setting of fees issue become the responsibility of Division chairs, not the elected CCC Board. 			
5	<p>High Performance Brad Jones</p>	<p><u>Ontario Junior Development Team</u> – OJDT list has been posted on the website for several weeks. One appeal from an athlete who has been ill this season. Decision by HPC to accept this appeal. This will result in 46 members of the OJDT. 3 OST members from last year who did not make the OJDT for this season will have their Nationals entry fees paid for.</p>	<p>HPC moves the approval of the OJDT with the addition of one force majeure athlete.</p> <p>Moved by Brad Jones</p> <p>Seconded by Patti Kitler</p> <p>Motion passed</p>		

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		<p>A rough year-over-year comparison of the number of licensed junior racers participating in the Ontario Cup Series over the last few years are as follows:</p> <p>2006: 138 2007: 153 2008: 144</p> <p><u>Heinz Niederhauser Memorial Fund</u> – This fund was set up through the CCC donation process. Approximately \$5000 has been donated to date. The intent of the originators (Marty Hall and Cathy & Ed Cottell) was to establish a kind of scholarship fund to support individuals pursuing high performance coaching careers. This exact intent of the fund will be discussed with these individuals in order to submit a formal proposal to CCC to access the donated monies. This may give rise to a further opportunity to solicit funds.</p> <p>CCC has announced two Ontario coaches as CCC Eastern and Western High Performance Coordinators – Lisa Patterson (East) and James Cunningham (West)</p>			
	<p>Youth Report Lise Leblanc</p>	<p><u>Ontario Winter Games</u> – The races were run well. There were some problems with the accommodations and food voucher system. OWG organizers needed to be more visible and involved on</p>	<p>Reimburse LSSD clubs and NOD for coaches registration fee</p>	<p>Liz Inkila</p>	<p><i>ASAP</i></p>

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		<p>site. NOD has submitted an evaluation. Registration fees for coaches charged in error to NOD and LSSD clubs. CCO Administrator to reimburse.</p> <p><u>Midget Championship</u></p> <p>The first draft of Midget Championship Technical Package was distributed to the CCO Youth Committee representatives. The second draft with Youth representative comments was circulated to Board members. Final draft should be approved prior to the AGM</p> <p>Discussion included:</p> <ul style="list-style-type: none"> • Registration fee limit with caution as not to handicap race organizers. • Para-Nordic is included. • No selection criteria • Ontario race calendar should include 5 major events during each season including the 4 Ontario Cups and the Midget Championship • Race formats included in the technical package should be viewed as guidance. 			
7	Para-Nordic Committee	<ul style="list-style-type: none"> • Jenn Scholte has agreed to assume the role of Chair of the PNC. She intends to develop a 3-5 year plan to assist in planning. Invitation to Jenn to attend Board calls and AGM • A conference call with CCC to improve communication with Para-Nordic coordinators took place in 	Motion to accept the Ontario Para-Nordic Team for 2007-2008 as Robbi Weldon and guide Brian Berry, Margarita Gorbounova and guide Sarah Mamen, Jerry King and guide Robert Cazzola,		

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		<p>early March. Common theme from the Division coordinators is that more \$ required to buy equipment to continue the ongoing development of programs.</p> <ul style="list-style-type: none"> • Canada Winter Games will include Para-Nordic athletes with maximum age of 31. Therefore, there is a need to develop younger Para-Nordic skiers. • The initial plan is to have only 3 Athletes with A Disability coaching clinics throughout the country. PNC feels that is a very small number of clinics and will advocate for more once plans are underway. 	<p>Christie Campbell, and Mike Scholte.</p> <p>Moved by Patti Kitler</p> <p>Seconded by Brad Jones</p> <p>Motion passed</p>																																						
8	Coaching Development	<p><u>Coaching Development Report Mar. 10/08</u></p> <p>Courses continue to be offered in the province. The Competitive Coach Introduction reference materials are printed, so the Learning Facilitators can begin organizing workshops for the spring.</p> <p>Number of people already through the courses to date:</p> <table border="1"> <thead> <tr> <th>District</th> <th>ICC</th> <th>CC</th> <th>CCI Part A</th> <th>CCI Part B</th> <th>AWA D</th> </tr> </thead> <tbody> <tr> <td>NCD</td> <td>35</td> <td></td> <td>7</td> <td></td> <td></td> </tr> <tr> <td>NOD</td> <td>52</td> <td>39</td> <td>5</td> <td>9</td> <td></td> </tr> <tr> <td>LSSD</td> <td>9</td> <td>13</td> <td>7</td> <td></td> <td>6</td> </tr> <tr> <td>SOD</td> <td>93</td> <td>41</td> <td>22</td> <td>11</td> <td></td> </tr> <tr> <td>Totals</td> <td>189</td> <td>93</td> <td>41</td> <td>20</td> <td>6</td> </tr> </tbody> </table>	District	ICC	CC	CCI Part A	CCI Part B	AWA D	NCD	35		7			NOD	52	39	5	9		LSSD	9	13	7		6	SOD	93	41	22	11		Totals	189	93	41	20	6			
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		<p>Total participants to date: 349</p> <p>There will be 1 on-snow Competitive Coaching Intro – Learning To Train (CCI-LTT) workshop held in Duntroon on March 29 and 30th/08. There are 16 people registered for the workshop. Larry Sinclair is running a Level III April 5th and 6th/08 at Duntroon. There are 16 people who may be interested in taking the workshop. This is a record number of people wanting to take a Level III.</p> <p>There are new coaches from the Community Coach program bringing athletes to races this year. The OWG were an excellent event that excited coaches to start asking about roller skiing and when the next coaching workshops will be. The kids and coaches found the OWG experience very positive.</p> <ul style="list-style-type: none"> • Istvan Balyi tour almost organized. Posters will be made up for the website. Zone4 will be used for registration. 			
9	2008 CCO AGM	<ul style="list-style-type: none"> • Draft agenda has been circulated. Club development stream is well-developed. Coach's stream still requires work. Ontario Provincial Coach is at Nationals and will work on it after she returns from holidays. NTDC Head Coach has also been approached for input. 			

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		<ul style="list-style-type: none"> • Thunder Bay flight information is provided at the end of the agenda. • Need some discussion regarding the division of CCO funds for travel subsidy. • \$4000 is the budgeted amount for travel cost to District Chairs and Board members. Up to \$1000 per District for travel subsidy over and above board members was suggested. • Nominating Committee is continuing to work on nominations 	<p>Motion to offer up to \$1000 to each of SOD, NCD, and NOD as a travel subsidy and up to \$500 for LSSD for District members over and above CCO board members.</p> <p>Moved by Patti</p> <p>Seconded by Al White</p> <p>Motion passed</p>	<p>Action: District Chairs to communicate subsidy to District membership</p>	<p>ASAP</p>
10	Upgrading of Club Structures	<ul style="list-style-type: none"> • Put over to next CCO Board meeting. Overall governance of clubs doesn't really have one size fits all. 			
11	CCC	<p>2008 CCC AGM and Nominating Committee</p> <ul style="list-style-type: none"> • 2008 CCC AGM is June 5-8 at Callaghan Valley Nordic Centre. Jim will be attending. CCO will be sending 2 representatives. Richard Lemoine may be available. Nominating committee has been struck and Ontario would like strong representation • Request for Bids for the 2009 CCC AGM have been circulated to clubs. This presents an opportunity for Ontario. 			

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		<ul style="list-style-type: none"> • CCC Volunteer Awards information has been circulated to clubs 			
12	District Reports	<ul style="list-style-type: none"> • NCD – Regional CIAF grant will be applied for by NCD. Sport Priority funding will not be pursued by NCD. • NOD – no verbal report • SOD – no report • LSSD - membership fees have been received from one more club. 			
13	Other				
14	Date of Next Meeting & Adjournment	April 8 at 8:30pm	Motion to Adjourn		