

CCO Agenda & Meeting Minutes: June 16, 2009 at 8:00 pm

Present: Dorothy Lothian -Chair, Richard Lemoine - Treasurer, John Cowan - SOD, Jim Steele - NOD, Don Nixon - LSSD, Al White - Officials, Brad Jones - HPC, Patti Kitler - Coaching, Jenny Marlatt- Youth, Kateri Mills - Provincial Coach, Liz Inkila - Administration
 Regrets: Jim McCarthy - Past Chair, David Wilson - NCD, Jim Crooks - Publicity

| Item | Description | Discussion | Motion/Action | Responsibility | Action/Date |
|------|-------------------------------------|---|--|----------------|-------------|
| 1 | Review and Approval of Agenda | <ul style="list-style-type: none"> Agenda approved with additions | Moved by John Cowan Seconded by Don Nixon Motion Passed | | |
| 2 | Review of minutes of April 21, 2009 | <ul style="list-style-type: none"> Minutes approved with clarification | Moved by Patti Kitler Seconded by Don Nixon Motion Passed | | |
| 3 | Business arising | <ul style="list-style-type: none"> Equipment insurance to be carried forward as Richard continues to investigate Jackrabbit materials will continue to be handled at Highlands Nordic. Friends of Big Thunder presentation at CCC AGM. CCC supports an investigation into the re-opening of Big Thunder Sports Park. | | | |
| 4 | Financial Report Richard Lemoine | <ul style="list-style-type: none"> Financial Report as per email. Projected budget deficit of \$9000 for 2008-2009. Budget for next season has been submitted to MHP. <u>Harmonized sales tax implications</u> - Any club who collects GST will now be | Motion to accept Financial Report Moved by Richard Lemoine Seconded by Al White Motion passed | | |

| Item | Description | Discussion | Motion/Action | Responsibility | Action/Date |
|------|---------------------------------|--|--|----------------|-------------|
| | | <p>required to collect PST as well 13%. Legislation is not passed as yet but based on what has happened in other provinces, there maybe a reduction to 10% once harmonized. Implementation will be July 1-2010.</p> | | | |
| 5 | Chair Report Dorothy Lothian | <p>CCC AGM</p> <ul style="list-style-type: none"> • Dorothy has submitted a report to Board. Zone4 Club Registration presentation by Dan Roycroft was interesting. Registration can be customized for the Division. Cost is \$1500 for the Division but there is no cost to clubs when submitting membership reports and not collecting fees online. It was noted that Soo Finnish online club registration last year. Very successful and will be offering a discount for those who register online next year. • CCC recognizes that a geographical distribution imbalance exists within the country. • Competition Model Review has huge implications for ON. Selection criteria, race management will all be affected. • Strategic planning session was held with a very good facilitator. Jim McCarthy and Interim Executive | <p>Motion to allow Liz to explore online registration with Zone 4</p> <p>Moved by John Cowan</p> <p>Seconded by Jim Steele</p> | | |

| Item | Description | Discussion | Motion/Action | Responsibility | Action/Date |
|------|-------------|--|---------------|----------------|-------------|
| | | <p>Director Bruce Jeffries will compile information and hopefully some alignment with Division plans.</p> <p>Grant Report</p> <ul style="list-style-type: none"> • MHP Sport Priority Funding deadline is July 13-09. Three areas of funding - capacity, participation and excellence. Suggested areas of funding that could be considered: <ul style="list-style-type: none"> ○ Ski XC fast - NOD ○ Coaching Development - timelines conflict with Trillium grant ○ Para-Nordic support. CCC has suggested that Patti continue to be PN coordinator for the East with a salary and some travel \$. • Dorothy queried if there is any District interest in this funding. SOD would like to look further into it. LSSD has shown no interest in past. Walden may be interested in CIAF. <p>CCO AGM strategic planning</p> <ul style="list-style-type: none"> • Jen Tomlinson has shared her report with Dorothy and Liz on Google docs. Document to be produced for board during the Fall. | | | |

| Item | Description | Discussion | Motion/Action | Responsibility | Action/Date |
|------|--------------------------------------|--|--|----------------|-------------|
| | | limited interest. HPC is requesting that someone on the board work with Kateri and Mary to further develop sponsorship package. | members should contact Dorothy | | |
| 7 | Youth Report Jenny Marlatt | Midget Champs - Youth committee members were asked for feedback regarding the Midget Champs. Feedback received suggested that the technical package maybe a bit intimidating and clubs may not feel that they have capacity. HPC and Youth committee should be in charge of Midget Championships. | | | |
| 8 | Officials Development Al White | <ul style="list-style-type: none"> Moodle (new Officials registry) - Al White is involved in Moodle training session. Officials registry will be developed in CCC. Query for a board member - Level 1 official at each Time Trial event? If event is on a calendar it is considered to be a sanctioned event and requires a Level 1 official. It is recommended that it be a Level 2 Official. | ACTION: Al White will put together a paper for a policy discussion. | | |
| 9 | Coaching Development Patti Kitler | <ul style="list-style-type: none"> LTT dryland in Ottawa. Facilitators workshops held in Timmins and SOD. TTT pilot course held in March - Some differences in materials between LTT and TTT. Jan 31-2010 projected end date for Trillium. FIS Seminar well attended and very | | | |

| Item | Description | Discussion | Motion/Action | Responsibility | Action/Date |
|------|------------------------------------|---|--|----------------|-------------|
| | | positive feedback. | | | |
| 10 | Para-Nordic Patti Kitler | <ul style="list-style-type: none"> PNST letter of commitment going out shortly. Budget of \$2500 for Paranordic could be a challenge. NCD and SOD training camps are being planned. Two members of PNST have been invited to a training camp out west that is mandatory if they want to participate in Paralympics. Estimated costs \$1800 per athlete. | ACTION: Patti to continue to investigate training camp and bring back to board if \$ are required | | |
| 11 | District Reports | <p><u>NOD</u> - Walden moving forward with clubhouse and paid coach. Soo Finnish putting forth a grant application for a paid coach.</p> <p><u>NCD</u> - no report</p> <p><u>SOD</u> - Meeting to be held next week</p> <p><u>LSSD</u> - Track attack camp held this past weekend. Dryland training ongoing. LSSD camp upcoming</p> | | | |
| 12 | Date of Next Meeting & Adjournment | August 18 | Meeting adjourned | | |