

CCO Agenda & Meeting Minutes: January 22, 2008, 8:30 pm

Present: Jim McCarthy, Richard Lemoine, John Cowan, Don Nixon, Al White, Dorothy Lothian, Patti Kitler, Greg Deyne, David Wilson, Mike Badham, Liz Inkila

Regrets: Lise Leblanc, Kateri Mills

Item	Description	Discussion	Motion/Action	Responsibility	Action/Date
1	Review and Approval of Agenda	<ul style="list-style-type: none"> Agenda approved 	<p>Moved by David Wilson</p> <p>Seconded by John Cowan</p> <p>Motion Passed</p>		
2	Review of minutes of December 18, 2007	<ul style="list-style-type: none"> Minutes approved <u>Business arising</u> – Posting of minutes on the CCO website to occur after 24 hours of approval if no objections via email to Administrator. 	<p>Moved by David Wilson</p> <p>Seconded by Greg Deyne</p> <p>Motion Passed</p>	Administrator	Jan 23/08
3	Financial Report, Richard Lemoine	<p><u>2007/2008</u></p> <ul style="list-style-type: none"> Annual collection of membership fees is currently over budget due to the more members than we budgeted for. 	<p>Motion to approve financial report.</p> <p>Moved by Richard Lemoine</p>		

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		<ul style="list-style-type: none"> • High Performance under budget due to no European trip. Haig glacier trip well under budget and Silver Star trip was right on budget. Provincial Coach’s expenses over budget but the other HPC items will help compensate for that. • Jackrabbit materials going well administratively and it is too early to evaluate budget implications. • Projected year-end surplus of \$36,000. There needs to be a discussion as to how to manage the surplus. One area of ongoing concern is the decreasing salary support from the Coaching Association of Ontario for Provincial Coach’s salary. Other viable funding options have not been identified yet. <p><u>CCC Fees & Insurance</u></p> <ul style="list-style-type: none"> • CCC membership fee of \$4 per member plus insurance has been discussed with CCC and they have been advised that we will only pay \$4 per member for the 2007/2008 season. Also, CCC is using CCO’s 2005/2006 membership numbers as the basis for its 2007/2008 season invoice. We will be advising CCC that our payment will be based on CCO’s 2006/2007 membership numbers. Some informal discussions have taken place. CCC 	<p>Seconded by Grey Deyne</p> <p>Motion passed</p>		

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		conference call will take place this week and the subject will be raised.			
4	Youth Report Liz Inkila for Lise Leblanc	<u>Materials Administration</u> <ul style="list-style-type: none"> • Jenny Marlatt has indicated the progress of the Jackrabbit materials seems to be going well. Last order will be placed with CCC by the end of this week. An email was sent out to the clubs to encourage them to get their orders in. There are approximately 9 clubs that have not ordered this year but have been contacted. • CCC might wish to consider less bulky Youth Program ‘gifts’ in future years as backpacks are somewhat impractical to ship. <u>Ontario Winter Games</u> <ul style="list-style-type: none"> • District representatives have been identified and communicated with. Registration is due February 15th. We have requested that CCC support the OWG as a midget championship. CCC has specific guidelines and will be advising us shortly. 			
5	Membership Registration	<ul style="list-style-type: none"> • Don Nixon queried the Board about event fees that used to be collected by the District. These were specific to LSSD only and were not levied by CCO. 			

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6	<p>Para-Nordic Committee</p>	<ul style="list-style-type: none"> • Carded athletes have received their carding \$. It has been observed that the relationship between CCC, CCO and Clubs needs to be improved with respect to Paranordic. • Ontario Para-Nordic athlete Jerry King is in Europe and he is unable to race due to classification problems. The challenge for event organizers is that classification is a very technical skill and there is a shortage of classifiers. Some question as to how we can solve this issue. CCC's Para-Nordic Coordinator needs to get involved. IPC website shows that Local Organizing Committees are responsible for classification. • The committee is in need of a Chair. NCD also needs a representative. 	<p>Action: Jim McCarthy will send a request to CCC to get involved in this issue.</p>		
7	<p>High Performance Mike Badham</p>	<ul style="list-style-type: none"> • High Performance District representatives have met and report that Brad Jones is willing to step forward as HPC Chair. Other coaches have been approached and there are no other nominations. AGM is the appropriate time for the transition to take place. NCD will need to find a new representative for the Committee. It was suggested that the person needs to know the racing system and not be a parent of an athlete still racing in the Ontario Cup series. • 2 Ontario Cups have been completed and Ontario Development points list is 			

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		<p>being compiled.</p> <ul style="list-style-type: none"> • Individual awards are ready for presentation. Mike Badham suggested that the Eastern Canadian banquet would be a good venue. • The Heinz Niederhauser Outstanding Coaching in Ontario Award will be presented to Larry Sinclair. • Nationals 2008 accommodations for Team Ontario won't be ready but similar accommodations are available at a location further from the race site. Logistical issues for banquet and coaches meetings. Whistler is the best location but Nationals is during BC's March break. Accommodation is expensive and difficult to find. We have a volunteer with the LOC working with us to find suitable accommodations for Ontario in Squamish. • Sponsorship package is being reviewed and targeted for discussion with various sales representatives at Nationals. 			
8	Coaching Development	<ul style="list-style-type: none"> • Facilitators are continuing courses. 3 Competitive Coaching Introduction courses are planned in LSSD, NCD and SOD. We will be using old Level 2 manual materials. Once new materials are ready, coaches will receive them. More numbers are needed in the Competitive Coaching 			

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		<p>area for the Trillium grant. Course materials continue to be an issue.</p>			
<p>9</p>	<p>2008 CCO AGM</p>	<ul style="list-style-type: none"> • Dates are set as May 3 & 4, 2008. LSSD and NCD have both indicated that they are interested in hosting the AGM • David Wilson of NCD indicates that there is interest in the District and venues have been discussed. • Don Nixon indicated that there is strong interest in LSSD. Istvan Bayli presentation is a potential draw for LSSD. • Decision needs to be made now (which will set up a 4-year rotation). Host District wants to give the opportunity to bring in new District people. Logistics and programs need to be planned. Suggestions to include in the AGM agenda a coaching workshop, a club workshop and/or an officials workshop. • Patti Kitler offered to be involved with the organization of the AGM. • Nomination Committee needs to be struck for AGM. Richard Lemoine and Al white volunteered to form the Nomination Committee 	<p>Motion: LSSD to host the 2008 AGM</p> <p>Moved by Patti Kitler</p> <p>Seconded by Richard Lemoine</p> <p>Motion Passed</p> <p>ACTION: Don Nixon will bring plans to next CCO board meeting</p>	<p>Don Nixon</p>	<p>February 19, 2008</p>
<p>10</p>	<p>Privacy</p>	<ul style="list-style-type: none"> • Confirmation list posted at World Junior Trials included personal information which could be used negatively. Administrator responded by sending a reminder email to all race organizers to not post personal 			

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		information.			
12	District Reports	<ul style="list-style-type: none"> • NCD (David Wilson) – Ski XC Fast is going very well and has full registration. Eastern Canadian Championships preparation is going well. New snow is helping trail preparations. • SOD (John Cowan) – SOD has received more snow after the big melt. Muskoka Loppet has been postponed. • NOD - 52nd Annual Hiawatha Invitational this weekend in Sault Ste Marie. It will be used as a selection race for OWG midget-aged athletes. • LSSD – Ontario Cup went very well. LSSD Championships this weekend which will be used as the selection race for OWG. 			
13	Other	<ul style="list-style-type: none"> • Dorothy Lothian prepared a one-page summary of what to include in grant applications. There was a request to use the Trillium grant application as an example. Approved. 			
14	Date of Next Meeting & Adjournment	<ul style="list-style-type: none"> • February 19, 2008 at 8:30pm 	Motion to Adjourn: Richard Lemoine		