

CCO Agenda & Meeting Minutes: December 8, 2009 at 8:00 pm

Present: Dorothy Lothian, Don Nixon, Al White, Brad Jones, Patti Kitler, Jenny Marlatt, Al White, John Cowan, Jim McCarthy, Liz Inkila
 Regrets: Jim Steele, Richard Lemoine, David Wilson, Kateri Mills

Item	Description	Discussion	Motion/Action	Responsibility	Action/Date
1	Review and Approval of Agenda	Agenda approved with the addition of CCC membership committee update and OST/OJDT selection criteria	Moved by John Cowan Seconded by Al White Motion Passed		
2	Review of minutes of November 10, 2009	Minutes approved with no changes	Moved by Don Nixon Seconded by John Cowan Motion Passed		
3	Business arising	<ul style="list-style-type: none"> Fundraising letter has been sent out and we have had some results. 			
4	Chair's Report Dorothy Lothian	<u>Fundraising Poster</u> <ul style="list-style-type: none"> The poster information is posted on the website. Shipping costs are \$15. Clubs can order poster with their jackrabbit materials. Dorothy queried if Districts could be a selling point to avoid shipping costs. LSSD can be looked after by Don Nixon and Liz Inkila. Alumni letter has been sent out to a number of people, with limited success. Senior athlete funding - a transparent and fair funding criteria is difficult to develop. Dorothy award \$ based on performance at the end of the season. <u>Strategic Plan</u> <ul style="list-style-type: none"> Dorothy has shared with the Board the strategic plan developed by Jen 	Action: Interested volunteers should contact Dorothy.		

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		<p>Tomlinson and would like to coordinate it with CCC's strategic plan. Interested volunteers to help with the strategic plan should contact Dorothy.</p> <ul style="list-style-type: none"> Dorothy announced that she will remain Chair for one more year but would like to have an Assistant Chair nominated to become familiar with the job. 			
5	Financial Report Richard Lemoine	<p><u>Finacial Report</u></p> <ul style="list-style-type: none"> As per written report. 	<p>Motion to accept Financial Report</p> <p>Moved by Richard Lemoine</p> <p>Seconded by David Wilson</p> <p>Motion to approve Budget as presented in Financial report</p> <p>Moved by Richard Lemoine</p> <p>Seconded by Jenny Marlatt</p> <p>Motions passed</p>		
6	Administrator's Report Liz Inkila	<p><u>Zone 4 membership system</u></p> <ul style="list-style-type: none"> Zone4 membership system is working well so far. Clubs have been very receptive to the new system for the most part. 			
7	High Performance Brad Jones	<p><u>Female Talent Squad</u></p> <ul style="list-style-type: none"> FTS is an important CCC strategy to 			

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		<p>be involved from Ontario's perspective. Feedback should be consolidated and should be sent to Liz. There has been mostly positive feedback. Suggestion that 60% funding for athletes and 80% funding for coaches is ambiguous as there is no mention of who is responsible for the remaining cost.</p> <p><u>OST/ODJT Criteria</u></p> <ul style="list-style-type: none"> HPC has reviewed this document. Please review the document and send any problems asap. Instructions to Juvenile Girls and Junior Boys to be included in Easterns race notice as Easterns is using the new competition model. Brad requested a copy of the race notice from Easterns race organizers. <p><u>CCC-NTDC Review</u></p> <ul style="list-style-type: none"> CCC has come forward to discuss Training Centre policy changes. Clarification of goals and objectives of existing training centre has been circulated. There are currently two levels - NTDC (Thunder Bay and Quebec) and NADC (Callaghan Valley). It is CCC's desire to increase the capacity of the training centres across the country. This will most likely result in additional centres - Alberta World Cup Academy. Feedback has been collated and sent to CCC. Further meeting with Stephane Barrette tonight. There are concerns raised from the document but the process has been well 	<p>Motion to approve OST/ODJTcriteria document Moved by Brad Jones Seconded by Al White</p>		

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		received.			
8	Youth Report Jenny Marlatt	<ul style="list-style-type: none"> Materials ordering going fairly well. Online system up and running ON Midget Championships-request from a Thunder Bay club to include YOB 1996 (midget girls) and this has been added. CCC has confirmed that ON midgets championships qualify for Olympic athletes' signed prizes. 			
9	Official Al White	<ul style="list-style-type: none"> Level 1 course in Onaping and Kawartha. A Level 2 clinic held in Huntsville. Al White does not expect as much Officials development this year due to Olympics. 			
10	CCC Membership Committee Don Nixon	<ul style="list-style-type: none"> <u>Living History Project</u> The Zone4-based database has been launched (see CCC's website Hall of Fame tab). Past and present members of the NST, National Committee members and Chairs, CCC Board of Directors and CCC staff are encouraged to sign on. Efforts are underway to make the listing viewable so others may be encouraged to sign on. <u>Sample Club Policies</u> Sample club policies are now posted (see CCC's website Clubs tab, Introduction). The intent is to provide clubs with examples of other clubs' policies so as to avoid inventing policies 'from scratch'. More sample policies will be posted as they are made available to the Committee. <u>Student Leadership Grant</u> The project was launched in 			

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		<p>September 2009. Costs will be refunded up to a maximum of \$200 for eligible University/College students attending NCCP Coaching or CCC-sanctioned Officials training courses. It appears some Ontario University/College students are already aware of the Grant and are making application to it.</p> <ul style="list-style-type: none"> • <u>Accountability Framework</u> Jim McCarthy has developed a draft paper describing/outlining an Accountability Framework for CCC. Committee members feel this document is extremely valuable and has the potential to serve as a "User's Guide to CCC", providing newcomers to CCC with a road map as to how CCC works. Committee members are to review the document and include as much detail and new ideas as they can think of. Subsequent input will be sought from the Board of Directors, the Division Chairs Council, the Management Committee and National Office staff. 			
11	Coaching Development Patti Kitler	<ul style="list-style-type: none"> • Coaching courses continue to be offered throughout the province. More supplies have been ordered. Almost 125 TTT coaches trained. 			
12	Paranordic Patti Kitler	<ul style="list-style-type: none"> • We have seen growth in Toronto area and athletes are being serviced by Highlands Nordic. Walden has 8 young athletes attending regularly and Thunder Bay is growing. • Parasport Games has 18 athletes. Another training camp in Duntroon 			

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		<p>will be held this weekend.</p> <ul style="list-style-type: none"> • Some difficulty for PN athletes at races. Communications with PN athletes and race organization continues to be a problem. 			
13	CCC Jim McCarthy	<ul style="list-style-type: none"> • Racing season has begun in Europe. Head Coach broke hip in Europe and teams has had some struggles. Chandra Crawford has secured her Olympic qualifying spot. • Strategic plan has been sent out to Divisions for comments. • Committee structure has been an ongoing topic. Terms of reference and staffing complement being reviewed. 			
14	District Reports	<p><u>NCD</u> - no report</p> <p><u>SOD</u> -New SOD website has been launched. OWG spectator fee for 16 aged and older. OWG - 1996 athletes are eligible for OWG qualifier.</p> <p><u>NOD</u> - Good progress on Walden and Timmins clubhouse. NOD race series including Hiawatha and the NOD OCup, Roller skiing in North Bay Xmas parade garnered interest in cc skiing.</p> <p><u>LSSD</u> - marginal snow conditions. TBNT trillium grant was successful. \$150000 towards purchase of new piston bully. Remaining \$65000 to be raised by TBNT. Mock timing prep session for Ocup #1. Better attendance at LSSD executive meeting.</p>			
15	Other	Don Nixon noted with the changes to	ACTION: Liz to continue		

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		Zone4, it was suggested that we update our membership policy. Retention of files was discussed. CCC has been queried on this and answer was not practical.	with inquiries with CCC Membership policy to be reviewed		
16	Date of Next Meeting & Adjournment	Tuesday, January 19 - 8pm	Meeting adjourned		